



## EMBASSY OF FINLAND, Manila

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# Visas

## Schengen visa

A visa refers to an enter clearance, which is granted for a short or temporary visit to a country (no more than 90 days within six months). A visa entitles to enter the Schengen area provided that other preconditions for the entry are met. The Philippine citizens need a visa in the Schengen area.

The 15 Schengen countries are: Austria, Belgium, Denmark, Finland, France, Germany, Greece, Iceland, Italy, Luxembourg, Netherlands, Norway, Portugal, Spain and Sweden.

**Note:** If your main destination cannot be ascertained, the Schengen state through which you first enter the territory will be responsible for granting the visa

Application forms together with the required appendices shall be submitted in person (not via e-mail, by mail or telefax) to the Embassy during the office hours, from Monday through Friday between 9.00 to 12.00.

From 1.1.2007 the visa processing fee will increase from 35 euros to 60 euros and it is charged when the application is submitted. The fee is paid in cash in the Filipino currency at the valid rate of exchange. The processing fee is non-refundable. The fee is not charged if the visa applicant belongs to one of the following categories:

- children under six years
- schoolchildren, students, post graduate students and accompanying teachers who undertake trips for the purpose of study or educational training
- researchers travelling for the purpose of carrying out scientific research.

For more information on the Internet, please visit:

- [Foreign Nationals arriving in Finland](#)
- [Visa requirement in the Schengen area by country and travel documents accepted by Finland](#)

Inquiries regarding the entry permits to the Philippines shall be directed to [the Filipino authorities](#)

General Schengen visa requirements:

- visit to the Embassy in person

- passport (which is valid at least three months following the end of the visit) and a copy of it
- a Schengen visa application form carefully completed, dated and signed by the applicant ([application form, PDF, 4 pages, 53 kB](#))
- a recent colour passport [photograph](#), taken within the past six months, size 36 mm high x 47 mm wide, the facial dimensions being 32 mm X 36 mm, against an off-white or light background)
- foreign nationals staying in the Philippines must be in possession of a valid residence or work permit to the Philippines

Additional enclosures:

**Private visit** (processing time minimum 14 working days)

- an invitation letter stating the required details concerning the host and visitor (names, dates of birth, addresses, phone numbers), the purpose and duration of the visit, confirmation of accommodation including the address, account of the relationship between the host and the visitor. The invitation letter must be signed and dated.
- a marriage certificate if the applicant and the visitor are married.
- A certificate of kinship between the host and the applicant (such as a birth certificate or marriage certificate), in case of a family visit.
- a copy of the host's passport or other identity document
- flight reservation (Note : Please do not purchase actual ticket beforehand. Submission of ticket is only upon the approval of the visa)
- Travel Insurance (Note : Please do not purchase travel insurance beforehand. Submission of travel insurance is only upon the approval of the visa)
- proof of sufficient funds (such as a copy of a recent bank statement), if not sponsored by the host in Finland
- NBI (National Bureau of Investigation clearance)
- Certificate of employment and leave approval from the company/employer
- Other documents maybe required on a case to case basis

New legislation in Finland allows the spouse of a Finnish citizen to travel to Finland in order to file a residence permit application at a local police. But even if an applicant is a family member (spouse the status does not accord him or her an automatic right to a visa.

**Note : Late registrations** are not accepted as such, the applicant must also provide e.g. school records (elementary or high school originals, Form 137) or hospital records of birth. Important : the embassy requires true verified copies of documents that led to late registration of a birth/death for the competent Civil Registrar, should these documents not meet the requirements of Rule 26 of the Philippine Administrative Order the birth/death certificate in question will not be accepted.

Note: If the applicant and/or husband/wife was married before, an annulment/divorce/death certificate on NSO security paper authenticated by [DFA](#) has to be provided.

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If the applicant was single before marriage, the single status certificate called Certificate of No Marriage in the national indices of marriage on NSO security paper authenticated by DFA has to be provided.

**Tourist visit** (processing time minimum 14 working days)

- Detailed tour Itinerary
- flight and hotel reservation
- proof of employment /studies/holiday
- evidence of sufficient funds (such as a copy of a recent bank statement)

**Business trip/conference** (processing time minimum 14 working days)

- flight reservation
- an invitation letter from a business partner/an organization, which states the contact information (name of the contact person, phone number and address), purpose and date of travel
- confirmation by the sending company/organisation about the travel and its purpose
- the Embassy may ask for additional enclosures, as appropriate, such as an extract from the Register of Companies, evidence of sufficient funds.

**Seaman**

- Valid passport and Seaman's book
- Original POEA contract and OEC (Overseas Employment Contract)
- Ticket or confirmed booking from the airlines
- Letter of guarantee from the local manning agency in the Philippines
- Letter of invitation from the shipping agent in Finland

Note : The Embassy must receive a confirmation in Finnish or Swedish language by fax from the shipping agent in Finland, including the name list of the seamen

Upon collecting one's visa, the applicant must produce duly paid return tickets and traveller's insurance and copies of both. The insurance must be valid for the duration of the travel. The minimum amount of the insurance indemnity is 30,000 euros. The Embassy recommends payment of the flight tickets and travel insurance only after the visa has been granted. If the visa is collected by a proxy, he or she has to present a letter of attorney.

EU/EEA -citizen's family members can have a visa free of charge and they are not under an obligation to present a traveller's insurance. However, tourists are advised to be in possession of a valid traveller's insurance.

The right of appeal does not apply to decisions concerning visas.

**Even if a visa has been granted, the preconditions for entry in the country are assessed at the external border.** Persons who need a visa must produce a valid travel document, a visa, a traveller's insurance and, as required, other documents related to the travel. Furthermore, persons who need a visa must be in possession of sufficient funds in relation to the duration and purpose of the visit and costs of living in the destination, as well as money for onward or return travel.